

Hilliard Ohio Historical Society Constitution

Adopted February 21, 1968

Revised

March 17, 1976, November 19, 1986, April 19, 1995, April 15, 1998, April 18, 2001, August 18, 2004, October 28, 2013, March 15, 2017

ARTICLE I – NAME

- A. The name of this organization shall be Hilliard Ohio Historical Society. It shall be incorporated as a nonprofit trust under the laws of the State of Ohio.
- B. The building complex of the Society, located in Weaver Historical Park shall be known as Weaver Historical Village.
- C. The building complex of the Society, located at 5274 Norwich Street shall be known as Hilliard Ohio Historical Society Library and Office.

ARTICLE II – PURPOSE

- A. The purpose of the society shall be:
 - 1) Preserving the heritage of this area for future generations.
 - 2) Fostering and developing an interest, understanding and appreciation of local history through:
 - a) Discovering, collecting and displaying artifacts relative to this area.
 - b) Publishing appropriate research papers.
 - c) Seeking support and cooperation of various organizations of the area.
 - 3) Acquiring, holding, owning, leasing, selling, operating, managing and displaying any property, real or personal, which is necessary or desirable for the purpose expressed.

ARTICLE III – MEMBERSHIP

- A. Any person interested in the Society's purposes and willing to abide by this Constitution, upon payment of dues may become a member. **Refer to the Hilliard Ohio Historical Society By-laws for breakdown of membership types and cost.**

ARTICLE IV – GOVERNMENT

- A. The Board of Directors shall be responsible for:
 1. Planning projects and activities of the Society.
 2. Researching background, ramifications and details relevant to any issue brought to the board.
 3. Shall have the authority to review any and all officers, Board officers and appointed chairperson if he/she are not fulfilling duties as specified and removing them from office by 2/3 vote of the Board members.
- B. The management and control of the Society shall be vested in the Board of Directors in addition to the elected officers which shall decide by a quorum 2/3 vote and reporting to the General Membership.

ARTICLE V – OFFICERS AND DUTIES

- A. The offices of President, Vice President, Secretary and Treasurer shall be elected offices by the General Membership.
- B. The following officers shall serve the Society:
 1. The President shall:
 - Preside at all membership meetings
 - Serve as chairperson of the Board
 - Appoint committees
 - Serve as ex-officio member on all committees
 - Represent the Society at all public meetings and/or functions
 - Keep the Society informed of the status of special gifts, endowments, trusts, etc. given to the society
 - After his/her term(s) of office is completed, serves as an ex-officio member of the Board for one year
 2. The Vice-President:
 - Assume all the duties of the President in his/her absence
 - Be responsible for planning and arranging programs for the general membership meetings
 3. The Secretary:
 - Keep and report the minutes of all meetings of the membership and board.
 4. The Treasurer shall:
 - Receive and deposit all monies belonging to the Society
 - Pay all authorized bills
 - Produce accurate and detailed financial reports at all membership and/or Board meetings
 - Assist in the Budget and Finance Committee in preparing an annual budget for presentation at the Annual Meeting
- C. The positions of Archivist/Historian, editor of the Society's Newsletter, Curator/Accessor and membership secretary shall be appointed by the President with the approval of the Board. They shall be considered ex-officio members of the Board

and shall be allowed to put motions on the floor but shall have no voting privileges.

ARTICLE VI – BOARD OF DIRECTORS

- A. The Board shall consist of nine (9) elected members. Three (3) shall be elected each year for a three year term.
- B. Directors may serve a second successive term but shall not be elected for a third successive term.
- C. All elected officers shall serve as a Board member and all appointed shall be ex-officio members.
- D. A quorum at Board Meetings shall consist of not less than six (6) Board Members.

ARTICLE VII – ELECTION OF OFFICERS AND DIRECTORS

- A. At the June meeting the Nomination Committee shall present to the Membership, for election in October, a list of persons who have consented, if elected, to fill the offices of President, Vice President, Treasurer, Secretary and three (3) Directors. Additional names of consenting members may be nominated from the floor.
- B. The amended list shall be published in the June issue of the Society's Newsletter.
- C. At the Annual Meeting in October the Nominating committee will present the amended slate of Officers. Further nominations of consenting members may be made from the floor. Voting will be by paper ballot if there is more than one name for any office. Voting may be by acclamation if there is no contest. A majority vote of those present is required for election.
- D. Officers-elect shall be installed at the next general meeting.
- E. Officers-elect shall assume their duties on January 1st of the following year.

ARTICLE VIII - MEETINGS

- A. The Membership shall meet on the third Wednesday during the months of March, June, October and December to: conduct business, act upon recommendations made by the Board, make recommendations to the Board, and enjoy entertainment and/or educational and social activities.
- B. The Board shall meet regularly on the first Wednesday of January, March, May, June, September and November.
- C. If a condition should arise that makes it necessary or expedient to change the date, the President may make the change and notify the Membership.
- D. The Annual Meeting shall be held in the latter part of October.
- E. Special Board Meetings must be called by the President of the Society or upon recommendation of a Board member whenever necessary to conduct of business.
- F. All Special Board Meetings are private.

ARTICLE IX – COMMITTEES

- A. There shall be the following standing committees, each to be appointed for one (1) calendar year by the president and approved by the Board of Directors:
 - 1. Nominating (See Article VII, Item A).
 - 2. Building and Maintenance.
 - 3. Long Range Planning/Fund Raising committee members will be appointed as needed and approved by the Board.
 - 4. Volunteer Management committee members will be appointed as needed.
 - 5. Acquisition Committee members will be appointed as needed.
- B. Committee expenditures exceeding the approved amount in the Annual Budget shall be presented to the Board for approval before a purchase or contract is made.
- C. Special and ad hoc committees may be named by the president as needed.

ARTICLE X – AMENDMENT

- A. Amendments or revision of the Constitution must be presented in writing to the Board. If approved, copies of such amendments shall be made available to the members at least fourteen (14) days before the next membership meeting. A majority vote of the members present is necessary for approval.

ARTICLE XI – ORDER OF BUSINESS

- A. At the board meeting of the Society, the following shall be the order of business.
 - 1. Call to Order.
 - 2. Pledge of Allegiance.
 - 3. Minutes of previous board meeting
 - 4. Treasurer's Report.
 - 5. Communications.
 - 6. Committee Reports.
 - 7. Old Business.
 - 8. New Business.
 - 9. Adjournment.
- B. At the membership meeting of the Society, the following shall be the order of business.
 - 1. Call to Order.
 - 2. Pledge of Allegiance.
 - 3. Special Program Speaker
 - 4. Minutes of previous membership meeting
 - 5. Treasurer's Report.
 - 6. Old Business
 - 7. New Business.
 - 8. Adjournment.

ARTICLE XII – GOVERNMENT RELATIONS

- A. The Hilliard Ohio Historical Society shall operate under the laws and statutes of the nation, state and county governments. The operations of the Hilliard Ohio Historical Society, and further development of the ordinances, regulations and rules of the City of Hilliard, Norwich Township, Franklin County, Ohio. The President, or designated representative, of the Society shall represent the Society in reaching agreements with the City of Hilliard on such changes, adjustment and additions as are deemed desirable and necessary.

ARTICLE XIII – DISSOLUTION OF THE SOCIETY

- A. Upon dissolution of the Corporation, the Board of Directors shall, after paying or making provision for the payments of all liabilities of the Society, transfer all the assets of the Society to the City of Hilliard, Norwich Township, Franklin County, Ohio, to be used for The Northwest Village located in Weaver Historical Park, City of Hilliard, Norwich Township, Franklin County, Ohio. If the City of Hilliard fails to manage and control the park as a historic village, it will relinquish control to such organization and operated exclusively for educational purposes of preserving history, as shall at the time qualify as an exempt organization under Section 501 (c) 3 of the Internal Revenue Code of 1954 or corresponding provision of any future United States Internal Revenue Law. Any such assets not so disposed of shall be disposed of by the Franklin County, Ohio, Court of Common Pleas exclusively for such purposes or to such organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

COMMITTEE: President Bassell Johnson, Vice-President Eldon Schatz, Secretary Mary W. Mill, Ray Bradley, Richard Kuhn, Delmar Kunz and Lester Porter. Adopted on February 21 or 28, 1968.

FIRST REVISION-COMMITTEE: President Ralph Woodin, Vice- President Londie Boggs, Secretary Mary W. Miller, Ray Bradley, Eva Mae Huggett, James Knick, Richard Kuhn, Orbie Miller and Richard Rarey. Approved by the membership on March 17, 1976.

SECOND REVISION COMMITTEE: President James Highman, Past president John Russell, Ameda Datz, Mary Miller, Mary Harper, Chairman Ralph Woodin. NOTE: This list of names was found in an old Constitution brochure that was written in for revisions and a date of 11/30/1986. As a result the following “Second, third, Fourth, Fifth” Revisions below would increase each by one number to become “Third, Fourth, Fifth, Sixth” Revisions.

THIRD REVISION COMMITTEE: Mary L. Fuller, Patricia L. Garbrandt, Esther G. Marsh and Mary W. Miller. Approved by the membership on April 19, 1995.

FOURTH REVISION COMMITTEE: Mary L. Fuller, Jane Kienzel and Nancy Bryner. Approved by the membership on April 15, 1998.

FIFTH REVISION COMMITTEE: President Patricia L. Garbrandt, Mary L. Fuller, Thelma Allemang and Joan VanSchoyck. Approved by the membership on April 18, 2001.

SIXTH REVISION COMMITTEE: President Randy Smith, Chairman Joan VanSchoyck, Thelma Allemang, Mary Alice Becker, Barbara Cash, Marge Dougherty, Stephanie Erdy, Mary L. Fuller, Patricia L. Garbrandt, Megan Martin and Dot Schnug. Approved by the Board of Directors on August 18, 2004.

SEVENTH REVISION COMMITTEE: President Randy Smith, Chairman Patricia L. Garbrandt, Thelma Allemang, Vic Miller and Harry Q. Smith. Approved by the Board of Directors on _(June 6, 2013_____), and the membership on _(October 28, 2013)._____.

EIGHTH REVISION COMMITTEE: President Barbara Cash, V.P. Bob Peterson and Board Member Randy Smith. Approved by the Board of Directors on March 1, 2017 and the membership on March 15, 2017.